Mid Valley Student Activity Fund
Bank Deposit Form

Date:_____ Name of Club:_____

DETAILED description of deposit:

COINS **CASH**

Pennies		x $0.01	=		Ones		x $1.00	=
Nickels		x $0.05	=		Twos		x $2.00	=
Dimes		x $0.10	=		Fives		x $5.00	=
Quarters		x $0.25	=		Tens		x $10.00	=
Fifty-Cent		x $0.50	=		Twenties		x $20.00	=
Dollar Coin		x $1.00	=		Fifties		x $50.00	=
Total Coins					Hundreds		x $100.00	=
					Total Currency			

It is required that you provide a copy of ALL checks that you are submitting. *Additional checks may be listed on back.*

Cents																														
Dollars																														
Number																														**Total**

Coin Total _____	**Follow Instructions Below**
Currency Total _____	► Please have all bills flat and facing in the same direction. Dollar bills should be banded together in increments of 50.
Checks Total +_____	► All checks must have your club account number marked on them.
Total =_____	► All coins must be rolled in their proper amounts per roll or the deposit will be returned. Coin wrappers can be requested from the Business Office.

Signatures:

Club Advisor:	Student Officer: